

PERSONAL DATA SHEET

Crewmember Information

Request Type		Today's Date	
New employee: Fill out all fields		Returning crew: Revise as appropriate	
Last Name		First Name	Middle Initial
Sex:	Date of Birth (DD/MMM/YY)	Marital Status	
M F		Single	Married Divorced Separated
City of Birth		Country of Birth	Nationality
Home Address		City	
Country		Postcode	Nearest International Airport
Phone Number		Mobile/Cell Number	Alternate Number
E-mail Address		U.S. Citizen/Green Card Holder	ARC/Green Card Number
		Yes No	
Next of Kin/Emergency Contacts			
Relationship to You			
Mother	Father	Wife	Husband Other (please specify)
Last Name		First Name	
Street Address		City	
Country		Postcode	Phone Number Alternate Phone Number
Documentation (enter dates as DD/MMM/YY)			
Passport Number		Place of Issue	Date of Issue Expiry Date
Seaman's Book		Country of Issue	Date of Issue Expiry Date
Visas	Date of Issue	Expiry Date	Medical Certificate Date of Issue Expiry Date
USA C1/D:	Yes No		Yes No
<i>Please attach copy of passport details page/medical certificate/C1D visa/copy of W-4 form (if US)</i>			
CPSC/SCC		Date of Issue	Country of Issue Lifeboat Certificate Number
Yes No			
First Language		Fluency Level	
		Basic	Conversational Fluent
Second Language		Fluency Level	
		Basic	Conversational Fluent
Third Language		Fluency Level	
		Basic	Conversational Fluent